

## **RDB REALTY & INFRASTRUCTURE LIMITED**

### **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS**

#### **PURPOSE AND OBJECTIVE OF THE PROGRAMMES**

To provide insights into the Company to enable the Independent Directors to understand the Company's business in depth that would facilitate their active participation in managing the Company

#### **OVERVIEW OF THE FAMILIARISATION PROCESS**

All Independent Directors are aware and further updated about their roles, rights, responsibilities in the Company. A Directors' kit containing information about the Company, Memorandum and Articles of Association, Annual Reports for previous 3, etc is handed over to the new director. The appointment letter issued to Independent Directors inter alia sets out the expectation of the Board from the appointed director, their fiduciary duties and the accompanying liabilities that come with the appointment as a director of the Company.

Independent Directors are provided with necessary documents/brochures, reports and internal policies to enable them to familiarize with the Company's procedures and practices. Periodic presentations are made at the Board and Board Committee Meetings, on business and performance updates of the Company, global business environment, business strategy and risks involved.

Each director of the Company has complete access to any information relating to the Company. Independent Directors have the freedom to interact with the Company's. They are given all the documents sought by them for enabling a good understanding of the Company, its various operations and the industry segments of which it is a part.

#### **FAMILIARIZATION PROGRAMME IMPARTED TO INDEPENDENT DIRECTORS**

In terms of Regulation 46(2)(i) of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 the Company is required to disseminate the following information on its website:-

1. Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date),
2. Number of hours spent by Independent Directors in such programmes (during the year and on a cumulative basis till date), and
3. Other relevant details.

RDB Realty & Infrastructure Limited, (the Company) has an on-going familiarization programme for all its Directors including Independent Directors which includes the following:

## A) INITIAL FAMILIARIZATION

The Independent Directors are provided with an overview of the requisite criteria of independence, roles, rights, duties and responsibilities of directors, terms of appointment, the code of conduct and insider trading regulations, disclosure and business interests, nature of the industry and business model of the Company and policies of the Company and other important regulatory aspects as relevant for directors.

## B) ONGOING FAMILIARIZATION

The Independent Directors are apprised at Board Meetings on the Company operations, market shares, governance, internal control processes and other relevant matters. They are also updated on important changes in the regulatory framework and business environment having an impact on the Company.

On an on-going basis, the Company, through its Managing Director & / or Whole time Director as well as other Senior Managerial Personnel, as required, conducts presentations/programs to familiarize the Independent Directors with the strategy, operations and functions of the Company inclusive of important developments in various business divisions, and new initiatives undertaken by the Company.

### **Details of the above Familiarization Programme imparted to Independent Directors for the financial year 2021-22**

	<b>During the year</b>	<b>Cumulative till date</b>
Number of familiarization programme attended by Independent Directors	2	2
Number of hours spent by Independent Directors in such programme	3	3

### **Details of the above Familiarization Programme imparted to Independent Directors for the financial year 2020-21**

	<b>During the year</b>	<b>Cumulative till date</b>
Number of familiarization programme attended by Independent Directors	2	2
Number of hours spent by Independent Directors in such programme	3	3

### **Details of the above Familiarization Programme imparted to Independent Directors**

Sl. No	Name of ID	No of Sessions organized during the FY 2021-22	No. of sessions attended during FY 2021-22	Cumulative	Duration of sessions organized during FY 2021-22 (hours)	No. of hours spent in sessions during FY 2021-22	Cumulative
1	Mr. Ravi Prakash Pincha	2	2	4	2	2	4
2	Mr. Aditya Ravinder Kumar Mehra	2	2	4	2	2	4
3	Mr. Sharad Kumar Bachhawat	2	2	4	2	2	4